



Events Package



Located in the Abel Tasman Hotel, The Corner Bistro 169 is the perfect place for any occasion, to enjoy our relaxed atmosphere and a great range of meals served all day. Available for private function hire; Weddings, 21st Parties, and Special Occasions.

Open | Monday - Sunday
Phone | 04.385.1300
email | fbabel@primehotels.co.nz
Address | Abel Tasman Hotel
Corner of Willis & Dixon St 169 Willis Street, Wellington



ABEL TASMAN
A PRIME HOTEL



Bistro 169 Events Package booking form

Your details

Date of event		Booking name	
Brides name	If applicable	Grooms name	If applicable
Mobile number		Mobile number	
Email		Email	

Guests

Number invited		Number expected		Head Table	
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Budget

Food		Beverage		Decoration	
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Food style

Dietary requirements

Beverage preference

Decoration theme





The Venue –

- The main **Bistro** can seat 60 guests
- **Te Aro – Conservatory** – this area can seat 12 guests as a private dining area, or would make a great drinks reception area.
- **Lounge area**—this area can be used for a cocktail reception or separate seating area, this area can seat 28 people.

Licensed hours

- Monday—Sunday 7am till 3am

Music and sound

- The sound system we have is designed for background music, we are able to play music directly from your MP3 player.
- We are happy for you to organise a disco or band to play during the evening, or we can arrange this on your behalf.
- If you require a microphone for speeches, then a PA system will need to be hired, which we will be happy to organise for you.

Table settings and decorations

- All of our existing cutlery, crockery, tables and chairs etc is included in the cost of your food and beverage.
- If you require any other items such as tablecloths, linen napkins, chair covers, flowers, decorations etc, these would all be an additional cost, which we will be more than happy to arrange for you.

Parking

- We have our own car park available here, but it has limited spaces, alternatively, there are car parks available along Willis Street.





Hireage and payment

- We are more than happy for you to book Bistro 169 for private use, to do this we will require a minimum spend to be allocated between food and beverage.
- Decorations and other expenses will be on top of the minimum spend. If the minimum spend is not reached, then the balance will be considered a Hireage fee.

Some examples of minimum spends are listed below, this will differ for each individual booking depending on the day, date and time. Please provide your details for an individual quote.

Friday or Saturday Night

5pm till 1am, minimum spend \$2500

Monday till Thursday

5pm till 1am, minimum spend \$2500

Sunday

5pm till 1am, minimum spend \$1000

Deposit

- To secure your date we will require a \$250 non refundable deposit. This will be deducted from your total amount spent on the day

Balance payment

- 3 months before your event we require a further 20% deposit and 14 days prior to your event we require a further 30% deposit. Deposits are derived from the agreed minimum spend and are deducted from the total on the day. All other costs can be settled on the day.

Acceptable methods of payment

- We accept Cash, EFTPOs, Visa, MasterCard, American Express. Sorry but we do not accept cheques.

